

**MINUTES OF HARDEN PARISH COUNCIL
ANNUAL MEETING OF THE COUNCIL 2014
HELD ON 8 MAY 2014 AT 7.15PM IN HARDEN MEMORIAL HALL**

Present

Councillors Mike Andrews, John Bagnall, Matthew Gore, Julia Gregson, Robert Hartley,
Kay Kirkham, Alan Sykes
Clerk Eve Haskins
In attendance Two members of the public were present

1/514 Election of Chair and Vice-chair

RESOLVED that Cllr Julia Gregson be elected as Chairman and Cllr Matthew Gore be elected as Vice-chairman for 2014/2015; Declaration of Acceptance of Office duly signed by the Chair.

2/514 Apologies

None.

3/514 Declarations of Interest

None.

4/514 Public Representation

1. Planning issues – proposed application:

A member of the public expressed concern regarding the proposed plans to demolish an existing bungalow and construction of two detached houses and garages at North Walk, Harden. As Chair of the Planning Committee, Cllr Kirkham explained that the Clerk had queried this application and it is a 'pre-application', therefore the Parish Council have not yet been consulted upon it. She assured him that he would be informed as soon as this application is received;

2. Planning issues – land registry:

A member of the public also queried whether planning applications are legal if the applicant had no legal right to the land under the Land Registry – Cllr Kirkham explained that anyone can put in a planning application for anywhere, even if they do not own the land;

3. Planning issues – lapsing of:

A member of the public queried the time limit on planning applications: Cllr Kirkham explained that successful planning applicants have three years to commence the proposed work, if it has not begun after this time then the application is lapsed;

4. Planning issues – notification letters:

A member of the public queried neighbourhood notification letters, requesting confirmation of those to be notified: Cllr Kirkham explained that the local authority have to notify local people of relevant applications but the numbers are very limited (next door neighbours are informed, but not neighbours opposite, and notices are placed on lamp-posts etc).

5/514 To confirm minutes of meeting held 14 April 2014

Minutes of meeting on 14 April 2014 were confirmed as a true record and signed by the Chair.

6/514 Exchange of Information

None.

7/514 Update on spending of reserves

RESOLVED that the following actions be taken for the spending of Parish Council reserves:

1. Harden Memorial Park playground: Clerk and Cllr Gregson updated all on this issue, stating that the Clerk is meeting with a representative from WREN (the prospective funder) next week and a decision will be made on the application in July;
2. Benches: Cllr Hartley updated all that he has organised for the refurbishment of agreed benches;

3. Hanging baskets: Cllr Sykes updated all that the baskets have now been ordered from Bradford Works, who will contact Cllr Sykes when they are ready to be sited;
4. Trees: Cllr Kirkham updated all that she is still working on this issue. Chair reported that a resident has commented that the wrong trees had been planted last time, and wished to know if the damaged/missing trees would be replaced. Cllr Kirkham explained that the different types of tree were planted deliberately, as they do not have branches that overhang into the road and therefore do not need a lot of maintaining. Chair to pass this information onto the concerned resident and reassure her that the missing trees are to be replaced.

8/514 Centenary of First World War

RESOLVED that:

1. Clerk to obtain quotes for the printing of a commemorative booklet, containing information about the men on the war memorial, to be provided to all village residents;
2. Display of First World War photos/documents in the Memorial Hall on Saturday 2 August, possibly in main hall of building, will consist of laminated A3 posters containing information on the men that died and other soldiers from the village who survived, and also a copy of the 1908 map, indicating where the men who died lived;
3. Cllr Kirkham to arrange to borrow some display boards for the day;
4. Clerk to contact Woodbank Nursery to request copies of the old photographs on the walls there to use in the display;
5. Display to take place between 12pm-4pm, and parish councillors to attend on a rota system basis so someone is always present to help with refreshments etc.;
6. Clerk to ensure that notices advertising this event are placed in local shops, Post Office etc.;
7. Cllr Kirkham to compose a notice to place in Post Office and notice-boards requesting people to allow Parish Council to display their war memorabilia/medals on the day also;
8. Cllrs Kirkham and Sykes reported that the poppy troughs have been purchased, which will eventually be placed behind the war memorial – these will complement the poppies that St Saviour's Church are planning to plant in their grounds.

9/514 Funding from BMDC

RESOLVED that:

1. Parish Council to request that £1000 Action Plan funding be used to resurface the flooring in the Memorial Hall;
2. Clerk to obtain quotes for resurfacing of flooring in Memorial Hall hallway and stairs;
3. Clerk to complete the Action Plan application form accordingly.

10/514 Small grants forms

RESOLVED that:

1. Harden Baby and Toddler Group application for small grant of £250 from the Parish Council be approved;
2. Harden Children's Gala Committee application for small grant of £250 from the Parish Council be approved.

11/514 Harden Children's Gala, 21 June 2014

RESOLVED that:

1. Parish Council to continue to plan for presence at Harden Children's Gala on Sunday 21 June;
2. Two gazebos to be borrowed for the event, with two parish councillors in them at any one time;
3. A suggestion box, survey and newsletters to be placed on a table in these gazebos;
4. Parish Council to use event to advertise their work in the village (including photos showing the flowering bulbs) and plans for the future, including the commemoration of the First World War in August.

12/514 Harden 'in bloom'

RESOLVED that the Parish Council do not pursue applying for the 'In bloom' competition, but that Clerk to contact Harden Village Society to suggest that this could be pursued by their group.

13/514 Approval of Annual Return 2013-14

RESOLVED that Annual Return 2013-14 was approved and duly signed.

14/514 Payments for approval

RESOLVED that the following payments were approved and cheques duly signed:

- **£55.38** Clerk's expenses
- **£250.00** Harden Children's Gala
- **£250.00** Harden Baby and Toddler Group
- **£107.96** Cllr Sykes for poppy troughs
- **£155.00** Newsletter printing
- **£59.10** Cllr Mike Andrews for ink/paper

15/514 Correspondence

- Emails from Suzan Hemingway, City Solicitor, re review of members complaints and guidance for elected members: acknowledged;
- Email from Shipley Area Coordinator's Office re Community Chest funding: agreed that application be placed to request funding to contribute to resurfacing of Memorial Hall floor (to augment amount in item 9/514) – Clerk to complete application form accordingly;
- Email from Associate Priest at St Saviour's Church, re planting of poppies in the village: acknowledged, see 8/514/8 above;
- Small grants application and accompanying documents from Harden Children's Gala Society: see item 10/514 above;
- Letter from Post Office re changes to Harden Post Office: acknowledged;
- Email to Chair from Sevenoaks Parish Council requesting support for their proposal that they have submitted to the government under the Sustainable Communities Act re business rates being paid to parish/town councils: acknowledged, agreed not to lend support to this proposal.

16/514 Planning decision notifications from Bradford Council

None.

17/514 Planning applications

None received.

The Chairman closed the meeting at 9.00pm.

**The next full meeting will be held on 12 June 2014 at 7.15pm in
Harden Memorial Hall**